

Saint Mary School
1121 Main Street
Paris, KY 40361
Phone: 859-987-3815
Fax: 859-987-3815



Office Use Only:

Date Submitted: _____
Registration Fee Received: _____
Check #: _____

**Registration Form
2019-2020**

(Please Print Clearly)

Student Information

- ☐ **New Student**
☐ **Returning Student**

Full Name: _____ Birthdate: _____ SSN _____

Grade (2017-18) _____ Montessori 3 year old: __Half Day __Full Day Montessori 4 year old: __Half Day __Full Day

Home Address: _____ City: _____ State/Zip: _____

Home Phone: _____ Family Primary Email Address: _____
(For weekly home/school communications)

Religion: _____ *Parish Verification Form required to receive parishioner tuition rate

(If New Student) Prior School: _____ Address of Prior School _____

Second Student Information _____ New _____ Returning

Full Name: _____ Birthdate: _____ SSN _____

Grade (2017-18) _____ Montessori 3 year old: __Half Day __Full Day Montessori 4 year old: __Half Day __Full Day

Third Student Information _____ New _____ Returning

Full Name: _____ Birthdate: _____ SSN _____

Grade (2017-18) _____ Montessori 3 year old: __Half Day __Full Day Montessori 4 year old: __Half Day __Full Day

Parent/Guardian Information

Mother's Information

Full Name: _____ Primary Phone: _____ Work Phone: _____

Cell Phone: _____ Email Address: _____

Date of Birth _____ Social Security No. _____

Address (if different from children): _____ City: _____ State/Zip: _____

Employer: _____ Religion: _____ Parish Membership: _____

Father's Information

Full Name: _____ Primary Phone: _____ Work Phone: _____

Cell Phone: _____ Email Address: _____

Date of Birth _____ Social Security No. _____

Address (if different from children): _____ City: _____ State/Zip: _____

Employer: _____ Religion: _____ Parish Membership: _____

Name of person responsible for tuition: _____ Primary Phone: _____

Address (if different from children): _____ City: _____ State/Zip: _____

A \$150 (non-refundable) Registration Fee is due at the time of registration for each child every year. Registration deadline for returning students is May 1. After May 1, the registration fee for returning students is \$250 for each child. Your child's registration will not be complete until registration fee payment is received in full by St. Mary School.

Montessori pre-school children must be age 3 and toilet trained by October 1 to enter M-3, age 4 by October 1 to enter M-4, age 5 by August 1 to enter Kindergarten, and age 6 by August 1 to enter first grade.

- Montessori and Kindergarten students must have physical exam, eye exam and dental exam on file **prior to first day of classes.**
- A current immunization and a copy of birth certificate must be on file prior to first day of school.

Are you interested in registering for Aftercare Day Program (3:00-5:00pm)? ☐ Yes ☐ No

Tuition Payment Options (select one)

- ☐ **In Full Option** – Payments in-full received by Friday, June 1, 2018 from currently enrolled and new families will receive a 2% tuition discount on base tuition (not fees). 2% discount will be applied to base tuition for all new families who enroll after June 1, if payment is received within one week of registration.
- ☐ **Biannual Payment Option** – First half payment is auto-drafted on July 16, 2018. Second half payment is auto-drafted by **FACTS** on January 15, 2019. *There will be an SMS assessment of \$25 for drafts made on accounts with insufficient funds.*
- ☐ **Monthly Payment Option** – Monthly payments made through FACTS Tuition Payment Plan. **Currently enrolled families** already enrolled for **FACTS** Tuition Payment Plan do not need to re-enroll for FACTS. Monthly payments will be drafted on the 15th of each month July 16, 2018 – June 15, 2019. **New families** using **FACTS** will need to set up an account through the e-cashier **FACTS** system by June 15th, 2019 in order to ensure a 12-month payment plan. You can access the FACTS system to set up your account through the school website at sms-ky.org. You will find the **FACTS Tuition Management System (E-Cashier)** link on the top right-side of the SMS homepage. *There will be an SMS Assessment of \$25 for drafts made on accounts with insufficient funds.*

St. Mary School offers Tuition Assistance to all qualifying families. Applications are through our FACTS Grant and Aid program at www.facctstuitionaid.com. There is a \$30 FACTS fee to apply for Tuition Assistance. FACTS will not process your application without payment.

Statement of Commitment

Financial Obligation

Submission of this application serves as the parent/guardians' commitment and agreement to be governed by the policies and procedures outlined in the St. Mary School Handbook, available at sms-ky.org.

I/we understand that a registration fee of \$150/\$250 per child is due upon submission of registration. Your child's registration will not be complete until registration fee payment is received in full by St. Mary School.

Please Print Name/ Date

Parent Signature

Fundraising Obligation

1. SMS requires all families work our fundraisers.
2. SMS requires all families sell \$125 in raffle tickets for our Spring Gala.

Please Print Name/ Date

Parent Signature

Saint Mary School admits students of any race, color, national or ethnic origin to all rights, privileges, programs, and activities generally accorded or made available to students of the school. Saint Mary School does not discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies and admission.

St. Mary School Photo/Videotape Release Form

Throughout the school, there may be times when St. Mary School staff, the media or other organizations, with the approval of the school principal, may take photographs of students, audio/videotape students or interview students for school related stories in a way that would individually identify a specific student. Those photographs and/or videotaped images or interviews may appear in school publications, in school video productions, on the school website, on school marketing materials, on school authorized social networking sites; such as Facebook or Twitter, in the news media or in other organizations' school related stories or articles. To authorize your child's photograph and/or videotaped image or interview to be used for these purposes, please read the release, then fill out the information and sign below.

- ☐ **I hereby grant unto St. Mary School permission to use my child's/children's photograph and/or videotaped image or interview for the purposes mentioned above. I understand and agree that St. Mary School may use these photos and/or videotaped images or interviews in subsequent school years unless I revoke this authorization by notifying the school principal in writing. I further grant unto St. Mary School permission to permit my child to be photographed, audio/videotaped or interviewed by the news media or other organizations for school related stories or articles.**

Student's/Students' Name(s) _____

School _____

Parent/Guardian Name _____

Address _____

Telephone No _____

Parent/Guardian Signature _____ Date _____